



**Student Exchange Agreement**

**Between**

**University of Perugia**

**And**

**Technion - Israel Institute of Technology**

**1. Preamble**

This Student Exchange Agreement is pursuant to the Memorandum of Understanding for Academic Co-operation (MOU) between the **University of Perugia ("UNIPG")** and the **Technion - Israel Institute of Technology ("TECHNION")** executed on 23rd May 2017. This Agreement constitutes an Appendix to the MOU and is an integral part thereof.

Throughout this Agreement, the institution accepting Exchange Students will be referred to as the **"Host Institution"**. The institution of origin of the Exchange Students will be referred to as the **"Home Institution"**.

**2. Objectives**

This Agreement establishes the terms and conditions under which the exchange of students between UNIPG and TECHNION shall take place (**"Exchange Student"**, **"Exchange Program"**).

**3. Exchange Principles**

- 3.1. During the term of this Agreement, each institution may send selected students to be enrolled at the other institution and take courses and/or participate in research projects.
- 3.2. Each Institution agrees to accept a maximum of 5 Exchange Students per semester from the other institution or the equivalent number on a full year basis.
- 3.3. Exchanges will be made on a one-to-one equal exchange basis. However, if the number of students exchanged between the institutions is not in balance during a specific semester, an approximate balance should be achieved over a three-year period.
- 3.4. The obligations of the Institutions under the Agreement are only for the participants and do not include spouses or dependents. The Host Institution will not be responsible for persons accompanying the participants. The Host Institution will not be responsible for exchange students' voluntary participation in extra-curricular activities.

**4. Tuition, fees and expenses**

- 4.1. Exchange Students will pay all customary tuition and registration fees to their Home Institution while participating in the Exchange Program.
- 4.2. The Host Institution will waive tuition and registration fees for Exchange Students. Specially budgeted courses (e.g. Hebrew Ulpan and Technion International programs at Technion) may not be exempt. Students might be required to pay administration fees required by the Host Institution or local governments. Every year, participating students will be provided with an updated list of the aforementioned specially budgeted courses.
- 4.3. Students shall be responsible for any travel accommodation and living expenses incurred in relation to the exchange program, other than contributions given by the



home institutions and governmental bodies (such as ADISU for students at UNIPG). The host university shall pledge to facilitate the welcoming procedure of the students and to assist them in obtaining any special conditions or study grants available.

4.4. Exchange Students will be responsible for all other fees, expenses and arrangements incurred while participating in the Exchange Program, including, but not limited to:

- Payment for tuition at Home Institution prior to participation in the Exchange Program.
- Payment for extra-curricular courses and activities, where applicable. Students will be provided with the required information in order to be able to discern said extra-curricular courses and activities.
- Comprehensive medical and accident insurance as required by the host institution.
- Transportation to and from the Host Institution.
- Room and board expenses.
- Textbooks, clothing and personal expenses.
- Obtaining an appropriate visa.
- Payment of required processing or administration fee at the Host Institution.

4.5. Withdrawal and refund policies of the Home Institution shall apply.

#### **5. Pre-requisites**

- 5.1. To participate in the Exchange Program students must have completed at least two years of academic study.
- 5.2. The Home Institution will select students for the Exchange Program based on academic merit.
- 5.3. The Host Institution reserves the right to reject candidates on academic grounds, in which case the Home Institution may nominate additional candidates.
- 5.4. Both Institutions shall not discriminate against students on the basis of race, color, national origin, religion, sex, or sexual preference.

#### **6. Enrollment and Exchange Procedures**

- 6.1. Students participating in the Exchange Program will be officially registered at both the Home and Host Institutions during the period of their participation in this Exchange Program.
- 6.2. The Home Institution shall make it obligatory for outgoing students to acquire medical and accident insurance. The Host Institution has the right to refuse entry to participants without the requested insurance cover.
- 6.3. The Home Institution will provide the Host Institution with the following, for each Exchange Student, prior to their enrollment at the Host Institution:
  - An official academic transcript.
  - Desired courses at the Host Institution
  - Other relevant information, including known health problems, which might require special attention.
- 6.4. The Host Institution will allow Exchange Students to enroll in any course for which they are qualified, subject to availability, to prior requirements for the course, and to the requirements of the Exchange Program.
- 6.5. Exchange Students will be subject to the academic requirements, rules of conduct and Intellectual Property regulations of the Host Institution.
- 6.6. The Host Institution may require that Exchange Students have sufficient knowledge of the language required for their studies and research at the Host Institution.



- 6.7. Each institution will make available to the other Institution information relevant to the Exchange Program, including application procedures and available courses.
- 6.8. The Host Institution may terminate the participation of an individual student in the Exchange Program, if the student violated the laws and regulations of the Host Institution. Before terminating a student's participation, the Host Institution will notify the Home Institution of its intention and consult with the Liaison person of the Home Institution.
- 6.9. At the end of the Exchange Program, the Host Institution will send a formal report to the Home Institution, regarding the course of study and performance of each Exchange Student.
- 6.10. The Host Institution will grade the Exchange Student's courses according to its grading system. The Home Institution may convert grades to its own grading system.
- 6.11. Credits successfully acquired at the Host Institution will be fully transferable to the Home Institution, subject to the maximum limit on transfer credits allowed by the Home Institution and to the applicability of the courses taken to the student's study program at the Home Institution.
- 6.12. Each partner institution shall designate an exchange coordinator. For the UNIPG this shall be the Delegate of International Relations of the Department to which the student belongs. For Technion this shall be the Outgoing and incoming student Exchange Coordinators: [outgoing@int.technion.ac.il](mailto:outgoing@int.technion.ac.il) and [admissions@int.technion.ac.il](mailto:admissions@int.technion.ac.il)

## 7. Orientation and Services for Exchange Students

The Host Institution will facilitate the admission, academic experience, physical relocation and cultural orientation of Exchange Students. The Host Institution will provide Exchange Students with:

- Access to university facilities such as library, sport and Student Union facilities on terms similar to those of their own students (based on pro-rata fees).
- Information on required health insurance.
- Academic and other advisory services.
- Assistance in securing housing in campus residence halls, where possible.
- Documents necessary for obtaining a visa.

## 8. Lead Coordinators:

**For TECHNION:** Office of Technion International Center.

E-mail address: [agreements@int.technion.ac.il](mailto:agreements@int.technion.ac.il) Tel: 972-77-8875570

Incoming students Coordinator- [admissions@int.technion.ac.il](mailto:admissions@int.technion.ac.il) Tel: 077-8871459

**For UNIPG:** Area Relazioni Internazionali

E-mail address: [area.relint@unipg.it](mailto:area.relint@unipg.it) Tel: +39 075 585 2106.

Prof. Annibale Materazzi, email [annibale.materazzi@unipg.it](mailto:annibale.materazzi@unipg.it)

## 9. Term, Termination and Modification

- 9.1. The Agreement will be in effect for five (5) years from the day of execution by both parties. 6 months prior to expiration, the parties will review the Agreement with the intent to renew it, as is or with modifications.

The Exchange Program will begin in October (month) of the 2020-2021 (year) Academic Year.

9.2. The Agreement may be terminated by either party with a written notice of intent to terminate given at least six months prior to termination. Commitments already in progress shall be fulfilled.

9.3. The Agreement may be modified by a written instrument signed by the Parties.

Signed on behalf of:

University of Perugia:

**IL Rettore**  
(Prof. Maurizio Olivero)



Technion-Israeli Institute of Technology:

Professor Oded Rabinovitch  
Senior Executive Vice President



Professor Shimon Marom  
Executive Vice President for Academic  
Affairs



Date: **27 OTT 2020**

Place: **Perugia**

Date:

**11.6.20**

Place: Technion Institute of Technology  
Haifa, Israel